



**National Institute of Technology
Rourkela**

MINUTES OF THE 12TH MEETING OF THE FINANCE COMMITTEE, NATIONAL INSTITUTE OF TECHNOLOGY, ROURKELA HELD AT 2.30 P.M. ON 09.07.2010 (FRIDAY) IN THE CONFERENCE HALL, SHASTRI BHAWAN, NEW DELHI.

Members Present:

- | | | | |
|----|--|-----|------------------|
| 1. | Shri. S. K. Ray
Addl. Secy. & Financial Advisor,
MHRD, Govt. of India,
(Dept. of Secondary & Higher Education),
Shastri Bhawan, New Delhi – 110 001. | ... | Member |
| 2. | Prof. Sunil Kr Sarangi
Director, N.I.T., Rourkela | ... | Member |
| 3. | Mr. N. K. Sinha, IAS
Joint Secretary (Tech.)
MHRD, Government of India
(Dept. of Higher education),
Shastri Bhawan, New Delhi – 110 001. | ... | Member |
| 4. | Mrs. Bharati Panda
Director
Panda Technology Pvt. Ltd
24, 1 st Floor, Zone – II.
Moharana Pratap Nagar, Bhopal- 462 011, MP | ... | Member |
| 5. | Er. S. K. Upadhyay
Registrar , N.I.T., Rourkela. | ... | Member Secretary |

Members Absent:

- | | | | |
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| 6. | Shri D. Rath | ... | Chairman |
| 7. | Prof. M. Chakrabarty
Director
Indian Institute of Technology
Bhubaneswar – 751 013. | ... | Member |

Leave of absence was granted for members absent.

F.C-12 (2010)-01: Welcome to the members by the Chairman.

At the outset Registrar informed the members that Chairman Sri Drona Rath has communicated over phone that he would not be able to attend the meeting as he has already submitted his resignation to the ministry. In the absence of the Chairperson, the members elected Shri S. K. Ray, Addl. Secretary and FA, MHRD, member BOG as Chairperson. He welcomed all members to the meeting.

F.C-12 (2010)-02: Discussion on Audit Certificate cum Audit Report for the financial year 2008-09.

The Audit Certificate cum Audit Report for the year 2008 -09 are put up for consideration of the FC. A report on the action taken by the Institute on the audit observation was put up on the table.

Action taken report was put up. FC approved the proposal.

[Annexure- A1, Pg.8 - 19]

F.C-12 (2010)-03: To approve the Statement of Accounts for the Financial year 2009-2010.

The Statement of Accounts for the financial year 2009-10 of the Institute was put up for consideration of the FC.

FC approved the proposal. For better clarity, a simplified form for benefit of members will be put up in the next meeting.

[Annexure- A2, Pg. 20 b- 38]

F.C-12 (2010)-04: Annual Report for the year 2008-09.

The Annual Report for the year 2008-09 was put up on the table for approval.

FC approved the Annual Report for the year 2008-09.

F.C-12 (2010)-05: Revision of License fee for Residential Accommodation.

MHRD vide letter No.F.23-12/2008-IFD dt.15.12.2008 had intimated to revise License fee for the residential quarters of NIT, Rourkela. The Board and Finance Committee vide resolution No. FC-9(2006) & No.BOG-12(2007) pointed out that most of the houses were old and in dilapidated condition. Revision of the License fee would be implemented after the repair of the old houses. The renovation work of the old houses are going on. A copy of the OM of the Ministry of Urban Development vide letter No.18011/1/2006-Pol.III dt.20.09.2008 for Revision at Flat rates of License fee and water charges for Central Government Residential Accommodation throughout the Country is given in the Annexure.

**New Revised of License fee for Residential Accommodation, NIT,
Rourkela**

Type of Qr.	Qrs.	No of Qrs.	Plinth Area Sqm.	Previous License Fee Per month (Rs)	Proposed License Fee per month (Rs)
A	A-0 to A-6	07 nos.	213.75	390	1099
	A-7 to A-12	06 nos.	185.87	350	935
	A-13to A-19	07 nos.	154.27	300	782
B	B-1 to B-20 & B (twin)	21 nos.	148.70	290	782
C	C-1 to 30	30 nos.	130.11	259	782
D (Ground)	D-1 to 20	20 nos.	111.52	228	639
D (Flat)	D-21 to 56	36 nos.	105.01	217	526
D (Flat)	D-57 to 65	09 nos.	77.14	169	371
BF	BF-1 to 24	24 nos.	97.78	169	526
TF	TF-1 to 18	18 nos.	77.14	160	371
TF	TF-1 to 18	18 nos.	77.14	160	371
E	E-1 to 40	40 nos.	71.56	160	297
F	F-1 to 96	96 nos.	61.34	140	268
	F-97 to 108	12 nos.	50.00	114	185
G	G-1 to 117	117	32.53	60	144
Servant Qrs.	-	-	-	-	36
Garages	-	-	-	-	22

- N.B:
- 1) Floor area will be recalculated for all types of quarters after completion of renovation work.
 - 2) Servant quarters Rs.36/- p.m. and Garages Rs.22/- p.m. will be charged respectively.

Houses with servant quarters may be charged license fee for servant quarters as per GOI norms and additional water charges for second family. Residents who keep the servant quarters vacant may be exempted from paying the extra license fee and water charges [such exemption will be granted from the beginning of the month following the date of written intimation of vacancy. The servant quarter can be re-occupied only after giving a written intimation in advance. License fee and water charges will be payable from the beginning of the month. Failure to intimate the administration will invite license fee and water charges from the date of vacancy of the servant quarter].

At present the institute is paying Rs. 14, 00,000 per annum to the Govt. of Orissa, towards water from the Koel river. At least 80% of it is going to the residential areas. In addition there is cost of maintenance and operation. The revenue earned is Rs. 1, 89,577 /- during 2008-09. It is proposed to rationalize water charges as follows.

A, B & C type quarters : Rs.150/- per month.
D, DF, TF, BF, E, EF, F & G type quarters & : Rs.100/- per month.
Servant quarters attached to higher type.

The proposed License fee system was given in the Annexure.

FC approved the revised License fee and Water charges, which will be implemented at NIT, Rourkela w.e.f. 01.09.2010. FC advised to examine the proposal to install water meters for every quarter.

. [Annexure- A3, Pg. 39 - 41]

F.C-12 (2010)-06: Electricity Tariff revised by Orissa Electricity Regulatory Commission w.e.f. 01.04.2010.

WESCO has revised the electricity tariff after it was approved by the Orissa Electricity Regulatory Commission. The copy is enclosed. At present NIT Rourkela is drawing power through 11 KV and paying to WESCO at general purpose HT rate. But the employees are paying at domestic rate to the Institute. In view of the revised tariff the electricity bill of the Institute has increased from Rs.13 lakhs to Rs 22 lakhs in April, 2010. Thus increase the non-plan expenditure of the Institute. Pending FC meeting a provisional decision has been taken to recover electricity bill from the employees from May, 2010 at the same rate from employees as the Institute is paying to WESCO.

The domestic rate is lower than the HT rate below 100 units per month, but is higher than HT rate if consumption is higher. It is, however, expected that the Institute has to give a substantial subsidy to residents and cross subsidy by some consumers to other, if domestic LT rates are adopted.

The FC was requested to consider the extent of Electricity Subsidy the Institute can extend to employees and other residents.

The FC approved the proposal to recover electricity tariff from employees at the same rate as the Institute is paying to WESCO without subsidy as per government directive. The administration was advised to negotiate with WESCO for segregation of Domestic and commercial load for collection of tariff from the residents at LT rate.

[Annexure- A4, Pg.42 - 49]

F.C-12 (2010)-07: Rule for payment of TA/DA to the Project/ Contractual staff.

Increasing number of staffs are being engaged in the SRICCE projects as well as in the Institute purely on temporary/contractual basis. In various occasions, they are also being sent on official duty outside Rourkela and are required to be paid TA/DA for the same.

In the absence of any rule for payment of TA/DA to the project/contractual staff, processing of their TA Bills is being difficult. A draft TA rule recommended by the Committee of Deans & HODs was given in Annexure.

The FC approved the proposal.

[Annexure- A5 , Pg. 50 - 51]

F.C-12 (2010)-08: Appointment of a Professional Assessor for the Assessment of assets of NIT Rourkela.

CAG Auditor has advised to appoint one Professional Assessor for the Assessment of NIT Rourkela so that proper accounting of assets can be done. Accordingly it was proposed to appoint one professional assessor for the above.

The FC approved the proposal.

F.C-12 (2010)-09: Appointment of Internal Auditor for the financial 2009-10.

Mr. S. Keshari, Chartered Accountant, Rourkela was appointed as Internal Auditor for the Institute for auditing the Institute Account. The work was completed in time. It was proposed that Mr. Keshari might be retained as Internal Auditor for the financial year 2009-10.

The FC approved the proposal.

F.C-12(2010)-10: Proposal for construction of New SBI and Post office Building near Main Gate of the Institute.

BWC vide resolution No.- BWC-7(2007) – 5 resolved to take up the issue with SBI, NIT campus and Post Master, Nit Post Office and the tendering will be done accordingly. It is recommended to have a common SBI and Post Office Building near the Institute Main Gate.

A proposal has been received from SBI, NIT campus. The total money required for construction will be given by SBI as loan which will be adjusted against monthly rent in future months.

The FC approved the proposal.

F.C-12 (2010)-11: Fund transfer to NTMIS Nodal Centre.

NTMIS Nodal Centre is a project funded by AICTE, New Delhi and not a permanent constituent of the Institute under SRICCE. Dean(SRICCE) is the functional head of the Project.

The Nodal Centre gets grant from NTMIS, New Delhi after submitting the proposal in every quarter. Dean (SRICCE) had expressed that the payment of salary can not be met from SRICCE. Therefore, the BOG vide resolution No.BOG-8(2005)05 dt7.10.2005 had approved the transfer of Rs.2.5 lakhs from the Institute Non-Plan fund to SRICCE Cell as temporarily advance which would be adjusted against grant received from NTMIS. In the recent past, NTMIS Nodal Centre is not getting funds from AICTE, and the present loan amount stands at 7.5 lakhs approximately.

One of the reasons for the delay in receiving funds from AICTE is the poor performance of the Centre, which in turn, is caused by uncertain staff status caused by constraints imposed by REC-BOG in 1986.

It is expected that, if the special constraints imposed by BOG are removed, and the project is operated as per normal rules, it will expedite release of funds and show progress.

Since the Institute has now received funds from NTMIS, the above proposal was dropped.

F.C-12 (2010)-12: Medicine Store at Institute Dispensary

MHRD vide letter No. F.5-3/2009-TS.III dt.27.03.2009 had directed to have one medicine store in the campus of the Institute round the clock for the benefit of the students, faculty & staff members. The leading Institutes such as IIT Madras, IIT Sc., Bangalore have opened medicine stores inviting application from leading professionals. We have received an application from Apollo Hospitals Enterprise Limited which is enclosed in the Annexure. They have already opened their stores at IMFA, IFFCO, IIM Ahmadabad, IIT, Madras etc.

It was recommended by the Committee of all Deans and HODs on 2nd Dec, 2009, to open one medicine store in the campus. The medicine store has been opened by M/s APPOLO PHARMACY from 1.4.2010 under the following terms and conditions.

1. The occupier shall pay the Institute the maintenance charges of Rs.3000/- per month and Electricity & telephone charges on the actual. The maintenance charge of Rs. 3000/- per month is to be paid to the Institute on the 1st day of every current month without delay or default. The charge is exclusive of any applicable tax.
2. NIT, at its discretion, may change the Dispensary timing and the Agency shall be binding to the changed timing. However, the outlet can be opened for 24 hours, if required by the Institute.
3. The licensee Agency shall open a pharmacy out-let in the premises provided by the Institute observing all the statutory compliances. The required drug license if any for the out-let shall be obtained and maintained by the licensee. The licensee is required to supply medicines to the employee/dependents/students of the Institute as per the prescription slip of the authorized doctor(s), the supplied medicine should have at least 25% of their self Life.
4. The payment against sale & supply of medicine shall be made to the Licensee @5% discount on the MRP.

The FC approved the proposal subject to the condition that administration will negotiate with the party for further discount on MRP.

[Annexure- A6, Pg. 52 - 59]

F.C-12 (2010)-13: Investment of Endowment Funds and Endowment Medals.

A committee constituted by the Director reviewed all the investment of Endowment Funds and award of Endowment medals to be given on the Convocation/ Foundation Day. The following were recommended by the Committee:

Sl.No.	Name of the Award/ Medal	Presentation Day
1.	Saurav Ranjan Kar Memorial Medal	Convocation
2.	Sugat Kishore Mall Memorial Medal	Convocation
3.	Pranab Memorial Medal	Convocation
4.	Prof. Ashok Kumar Mohanty Medal	Convocation
5.	Bhaswati Paul Memorial Gold Medal	Convocation
6.	Harish Acharya Memorial Gold Medal	Foundation Day
7.	Prasanna Padhi Memorial Gold Medal	Foundation Day
8.	Electrical Engg. Class of 1998	Foundation Day

Finance Officer was advised by the Director to maintain separate Register folio for each Endowment Fund A/C. from the year 2009-10 to monitor the balance position against each. He was also advised to take the following steps:

- a) Create a "Miscellaneous Endowment Fund" head in the same Register which can be used for meeting temporary shortfall in other accounts.
- b) Transfer funds to i) Institute Development Fund ii) Miscellaneous Endowment Fund and iii) Alumni Donation Fund maintained by Dean (AR) as per above list and
- c) Submit a report to the Director and Registrar.

The FC approved the proposal except that the fund of Rs.50 lakhs under Materials Engineering Centre shall not be merged with the Institute Endowment Fund. The monthly expenses towards paying the part-time workers, maintenance of equipment and purchase of new equipment as replacement of old ones shall be met from the Fund and its accrued interest as per present practice.

[Annexure- A7, Pg. 60 - 65]

F.C-12 (2010)-14: Any other item with the permission of the Chair.

The research environment in the Institute has matured to a great extent. Now every department is active and almost all have equipment costing 0.5 crore or above up to 2 crore. These equipment for their management and interpretation of data needs personnel at Trained Engineer level or Doctoral/ Post Doctoral level. Otherwise too much faculty time is being spent and less-than-possible research output is coming out.

The FC agreed to the proposal to create ten post doctoral research associateships with a fellowship rate equal to that paid by IITs. The total expenditure is expected to be around Rs 24 lakh per year.

The meeting ended with thanks to the Chair.

(S. K. Upadhyay)
Registrar and Secretary
FC & BOG, NIT., Rourkela

(S.K. Ray)
For Chairman,
Finance Committee, NIT, Rourkela